

Copyright and data protection agreement: contributed photography

This form is for individuals granting permission to the University for the use of contributed photographic works, in University material:

I hereby grant to the University the non-exclusive right to use and reproduce the contributed photograph(s) for academic and/or marketing purposes, online and/or via other digital/print methods; and to authorise such use and reproduction as may be deemed necessary by the University to facilitate use of my Photographic Contribution for the purposes hereby permitted.

I represent and warrant that I am the creator of my Photographic Contribution and that no intellectual property or personal data rights of any third party will be infringed by the University's use of the contributed photograph(s) for the stated purposes. I declare that all necessary permissions and/or consents have been obtained and understand that the University will not be held responsible for the grantor's failure to obtain clearances prior to completion of this form.

I confirm that I am aged 18 or over.

Please complete the following using BLOCK CAPITALS

PROJECT DETAILS
Project name:
Administrator:
Department/unit:
Photographic Contribution:

PHOTOGRAPHER'S PERSONAL DETAILS
First name:
Surname:
Phone:
Email:

Staff Student Other

SIGNATURE
Date:

The University will process your personal information in the making of the image(s) available for use for educational and/or marketing purposes in appropriate file formats via web-based and/or other digital and/or print methods. I understand that:

- editing may be required by the University or by agents authorised by the University for quality or technical purposes;
- edited versions may be used in other University materials for purposes stated above;
- the image(s) will be stored securely in appropriate file formats on servers belonging to the University and/or its authorised agents.

If you have any queries about this form or wish to update your personal details please contact the Information Management and Policy Services team at the University of Reading: imps@reading.ac.uk in the first instance.

More information regarding your rights under data protection law can be found in our Privacy Policy: <https://www.reading.ac.uk/about/privacy>