

Programme Specification

BA Museum Studies and Archaeology with International Foundation Year

For students entering Foundation year in September 2024

**UCAS Code:
PV18 PV19**

UFMUXARFF

This document sets out key information about your Programme and forms part of your Terms and Conditions with the University of Reading.

Awarding Institution	University of Reading
Teaching Institution	University of Reading
Length of Programme	4 years
Accreditation	N/A
QAA Subject Benchmarking Group	Archaeology

Programme information and content

This programme comprises of a foundation year (Part 0) provided through the International Foundation Programme (IFP) which provides access to higher education in Britain to international students who do not possess the normal entry requirements of GCE Advanced level qualifications or the equivalent. Through the part 0 you will be equipped with subject specific and general study skills which will enable you to cope with the demands of undergraduate study. This is achieved through the provision of high-quality teaching which is sympathetic to the needs of students from a wide range of educational backgrounds.

It aims to provide you with an undergraduate-level preparation for a career in the museums and heritage sector, by integrating contemporary theory and practice of museum studies with the academic and practical study of the archaeology of the prehistoric, Roman and medieval periods in Britain, Europe and globally. It will also develop numerous academic and personal transferable skills in preparation for a wide range of career choices.

The programme is distinctive in its emphasis on experiential learning in the University's numerous museum collections and archives (e.g. the Museum of English Rural Life, the Ure Museum of Greek Archaeology and the Cole Museum of Zoology) as well as through practical and vocational options (e.g. the Archaeology Field School and artefacts analysis), culminating in the design and delivery of a student-led exhibition. Its strengths lie in the combination of methodologies from the humanities and sciences, vocational training in the curation, interpretation and presentation of material culture and the application of theoretical concepts and analytical skills to understand and present the human past in all its spatial and temporal dimensions. You will expand the range, depth and sophistication of your knowledge and skills within the structured progression of the programme through Parts 0, 1, 2 and 3.

Foundation year:	You will have the opportunity to develop transferable skills with the compulsory Academic Skills module. The key skills relate to Critical Thinking, Essay Writing, Research, Referencing and avoiding plagiarism, Group Work
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	<p>and Projects, Presentations, and Assessment and Examination techniques. You will take 120 credits including the opportunity to take a range of 20 and 40 credit subject modules. If your level of English is below the standard specified for undergraduate study, you will take 40 credits of Academic English.</p> <p>Students starting Part 0 in January will join Part 1 in September of the Same year.</p>
Part 1:	<p>Part 1 introduces you to the principles and practices of the museum sector and to the discipline of archaeology and its methodology, providing a broad overview of past artefacts, lifestyles and human social development. You will develop the academic skills to help you transition into Higher Education through a series of Preparatory Learning Sessions delivered by Archaeology in Semester 1.</p>
Part 2:	<p>Part 2 provides you with opportunities to engage with primary archaeological data, to develop analytical skills and to explore the nature of archaeological and museums interpretation through participation in the department's Archaeology Field School and a museum-based placement, as well as in a combination of vocational, conceptual, techniques- and period-based modules.</p>
Part 3:	<p>Part 3 gives you the opportunity to develop (design, plan, create and evaluate) a museum display through a supervised project, and for increasing specialisation through the provision of a range of specialist subjects, as well as the option of conducting an original research project through a dissertation.</p>

Programme Learning Outcomes - BA Museum Studies and Archaeology with International Foundation Year

During the course of the Programme, you will have the opportunity to develop a range of skills, knowledge and attributes (known as learning outcomes) For this programme, these are:

Learning outcomes	
1	Demonstrate understanding of the principles and methods by which archaeological data and museum collections are acquired and analysed.
2	Demonstrate knowledge of the archaeology of a number of geographical regions and chronological periods, throughout human history across the globe.
3	Recognise a range of archaeological data (and relevant data from other disciplines) and employ a variety of methods to analyse these.
4	Describe the historical development of archaeology and museums, and the variety of theoretical and practical approaches to understanding, constructing, and interpreting the past.
5	Understand the principles of collections management, object analysis and display.
6	Demonstrate practical experience in a museum setting, and an ability to catalogue, label and interpret specific objects.

7	Make clear and concise observations about and critically analyse museum displays.
8	Understand how to undertake critical evaluation of education and learning resources in a museum setting.
9	Demonstrate awareness of the social, cultural and political context of archaeological and museums interpretation and practice, and their impact upon other communities, including historically and currently marginalised groups, and the need to engage with such communities.
10	Understand the need for an inclusive and diverse discipline and accord respect to diverse others within and beyond archaeology and museums.
11	Appreciate, understand and engage in contemporary debates around inequality, sustainability, globalisation, cultural diversity, inclusivity, decolonisation, repatriation, and anti-racism.
12	Demonstrate a wide range of skills, relating to employability in the wider world of work; these include teamworking, problem solving, data analysis and synthesis, communication, independent working, digital literacy, and health and safety.

You will be expected to engage in learning activities to achieve these Programme learning outcomes. Assessment of your modules will reflect these learning outcomes and test how far you have met the requirements for your degree.

To pass the Programme, you will be required to meet the progression or accreditation and award criteria set out below.

Module information

Part 0 comprises 140 credits and Parts 1, 2 and 3 each comprise 120 credits, allocated across a range of compulsory and optional modules as shown below. Compulsory modules are listed.

Foundation modules:

Students entering the programme in September will take the following compulsory modules:

Modules	Name	Credits	Level
IF0ACA	Academic Skills	20	0

If your level of English is below the standard specified for undergraduate study, you will study the two 20-credit English language modules IF0AE1 Academic English 1 and IF0AE2 Academic English 2. The remaining credits will be made up of optional modules available from a list provided by the International Foundation Programme.

Students entering the programme in January will take the following compulsory modules:

Modules	Name	Credits	Level
IF0ACJ	Academic Skills	20	0

If your level of English is below the standard specified for undergraduate study, you will study the two 20-credit English language modules IF0E1J Academic English 1 and IF0E2J Academic English 2. The remaining credits will be made up of optional modules available from a list provided by the International Foundation Programme.

Part 1 Modules:

Module	Name	Credits	Level
AR1EMP	Early Empires: Mesopotamia, Egypt & Rome	20	4
AR1MET	Archaeology today: methods and practice	20	4
AR1RAT	Revolutions and Transitions: The Human Journey from 6 Million Years Ago to the Present Day	20	4
MC1PTP	Presenting the Past: an Introduction to Museum Studies	20	4

Your remaining credits will be made up of optional modules in Archaeology or from an approved list.

Part 2 Modules:

Module	Name	Credits	Level
AR2AOB	Ancient Objects: Materials and Meanings	20	5
AR2TAH	Archaeology and heritage: past, present and future	20	5
MC2CCM	Curatorship and Collections Management	20	5
MC2LE	Museum Learning and Engagement	20	5

You must also take a minimum of 20 credits worth of 'Period Options', focussing on the archaeology of specific time periods or regions. Your remaining credits will be made up of optional modules in Archaeology, including vocational, techniques- and science-based options, or cross-listed modules in other Departments.

If you take a year-long placement or study abroad, Part 3 as described below may be subject to variation.

Part 3 Modules:

Module	Name	Credits	Level
MC3DD	Display Design, Planning and Creation: Project Module	40	6

Your remaining credits will be made up of optional modules in Archaeology including the Dissertation module AR3D1 (40 credits) or cross-listed modules in other Departments (e.g. archives or material-culture focussed modules in Classics or History). Under certain circumstances, up to 20 credits may be chosen from modules available from an approved list.

Placement opportunities

Placements:

You may be provided with the opportunity to undertake a credit-bearing placement as part of your Programme. This will form all or part of an optional module. You will be required to find and secure a placement opportunity, with the support of the University

Study Abroad:

You may be provided with the opportunity to undertake a Study Abroad placement during your Programme. This is subject to you meeting academic conditions detailed in the Programme Handbook, including obtaining the relevant permissions from your School, and the availability of a suitable Study Abroad placement. If you undertake a Study Abroad placement, further arrangements will be discussed and agreed with you.

Optional modules:

The optional modules available can vary from year to year. An indicative list of the range of optional modules for your programme can be found online in the Course Catalogue. Details of optional modules for each part, including any additional costs associated with the optional modules, will be made available to you prior to the beginning of the Part in which they are to be taken and you will be given an opportunity to express interest in the optional modules that you would like to take. Entry to optional modules will be at the discretion of the University and subject to availability and may be subject to pre-requisites, such as completion of another module. Although the University tries to ensure you are able to take the optional modules in which you have expressed interest this cannot be guaranteed.

Teaching and learning delivery:

Museum Studies & Archaeology students are provided with a tremendously varied teaching and learning experience throughout the programme, reflecting the variable nature of these academic and real-world disciplines and the diverse character of our student body.

Our students are provided with a long-term perspective on the diversity and richness of past human experience, combining a degree-level education in museum studies and archaeology with the development of numerous academic and personal transferable skills in preparation for a wide range of career choices.

Teaching covers a wide range of geographical areas (across the world) and periods (from 6 million years ago to the present). Students are taught in a variety of ways, from traditional lectures to small group seminars, from hands-on practical object-handling activities to scientific analysis in the lab, from museum visits and placements to fieldwork and excavation. We combine face-to-face teaching with digital approaches (e.g. screencasting and blended learning).

Archaeology as a discipline crosses between the humanities and sciences. Our teaching throughout this element of the programme reflects this position, with some modules more

focused on ‘historical’ type narratives and others on analytical and scientific methods. The broader interpretive relevance of archaeological scientific techniques are drawn out, and scientific understanding is embedded within all of our modules. Our teaching on the museums side of the programme also places a strong emphasis on experiential learning, making use of the University’s numerous museum collections and archives, as well as providing students with vocational skills to equip them fully for the wider world of museum work. A key topic of discussion throughout the whole programme is the social, cultural and political context of archaeological and museums interpretation and practice – this learning ranges from vocational-focused considerations of local planning decisions to the necessity to engage with wider issues about decolonisation, repatriation and engagement with marginalised groups.

Elements of your programme will be delivered via digital technology.

The International Foundation Programme will include at least 15 hours of classroom-based teaching each week

The scheduled teaching and learning activity hours and amount of technology enhanced learning activity for your programme will depend upon your module combination. In addition, you will undertake some self-scheduled teaching and learning activities, designed by and/or involving staff, which give some flexibility for you to choose when to complete them. You will also be expected to undertake guided independent study. Information about module study hours including contact hours and the amount of independent study which a student is normally expected to undertake for a module is indicated in the relevant module description.

Accreditation details

N/A

Assessment

Museum Studies & Archaeology are very varied subjects that cover a wide range of academic areas, from philosophy and ethics to hard science, and from excavation in the field to public engagement in museums. As a result, the subjects necessarily require students to acquire a broad understanding of methodologies and a wide range of skills. The Department of Archaeology has long employed a wide range of assessments across its programmes in order to reflect this breadth of teaching and learning.

Our summative assessment methods can broadly be divided into six ‘types’:

1. Critical engagement with academic issues
2. Analysis of evidence
3. Practical/vocational work

4. Public facing documents/activities

5. Group/team working

6. Other

Our varied pedagogical approach to assessment not only enables us to measure the full breadth of students' learning across the degree, but also enables our neurodiverse body of students to shine in different ways, dependent on their particular skillset and learning styles.

Progression

Foundation Year

To achieve a threshold performance in the Foundation Year, a student will normally be required to:

- (i) an overall average of at least 40% over all modules taken in Part 0;
- (ii) no more than 40 credits of these modules with a mark below 35%;
- (iii) at least 40% in the Academic Skills module

BA Museum Studies with International Foundation Year Specific Progression Requirements above Threshold.

In order to progress from Part 0 to Part 1 and be eligible for transfer to BA Museum Studies, a student must achieve a threshold performance; and

- (i) at least 40% in IF0ACA or IF0ACJ Academic Skills and 55% in each of IF0AE1 or IF0E1J Academic English 1 and IF0AE2 or IF0E2J Academic English 2 (if taken)

and achieve the following in the remaining 120 credits or 80 credits (if taking Academic English)

- (i) at least 55% in 40 credits;
- (ii) at least 50% in another 40 credits;
- (iii) at least 40% in all modules

The achievement of a threshold performance at Foundation Year qualifies a student for a Certificate of Completion if they leave the University before completing the subsequent Part.

Part 1

To achieve a threshold performance at Part 1, a student will normally be required to:

- (i) Obtain an overall average of 40% over 120 credits taken in Part 1;
- (ii) Obtain a mark of at least 40% in individual modules amounting to not less than 80

credits taken in Part 1; and

(iii) Obtain marks of at least 30% in modules amounting to 120 credits.

In order to progress from Part 1 to Part 2, a student must achieve a threshold performance.

The achievement of a threshold performance at Part 1 qualifies a student for a Certificate of Higher Education if they leave the University before completing the subsequent Part.

Transferring from a Joint Honours to a Single Honours programme

Students are able to transfer from a Joint Honours to a Single Honours programme in one of their joint subject areas at the end of Part 1, subject to fulfilling the Part 1 University Threshold Standard, achieving marks of at least 40% in at least 40 credits of modules in the subject to which they wish to transfer, and fulfilling any programme-specific progression rules for the Part 1 Single Honours Programme to which they wish to transfer.

Students who transfer from a Joint Honours to a Single Honours programme may not have taken all of the Part 1 modules listed in the Single Honours Programme Specification. The modules which they have taken will be shown on their Diploma Supplement.

Part 2

To achieve a threshold performance at Part 2, a student shall normally be required to:

(i) Obtain a weighted average of 40% over 120 credits taken in Part 2; and

(ii) Obtain marks of at least 40% in individual modules amounting to at least 80 credits taken in Part 2; and

(iii) Obtain marks of at least 30% in individual modules amounting to at least 120 credits, except that a mark below 30% may be condoned in no more than 20 credits of modules owned by the Department of Mathematics and Statistics.

In order to progress from Part 2 to Part 3, a student must achieve a threshold performance.

The achievement of a threshold performance at Part 2 qualifies a student for a Diploma of Higher Education if they leave the University before completing the subsequent Part.

Professional/placement year

Students are required to pass the professional placement year/study abroad year in order to progress on the programme which incorporates the professional placement year/study abroad year. Students who fail the professional placement year/study abroad year transfer to the non-placement year version of the programme.

Classification

Bachelors' degrees

The University's honours classification scheme is based on the following:

Mark Interpretation

70% - 100% First class

60% - 69% Upper Second class
50% - 59% Lower Second class
40% - 49% Third class
35% - 39% Below Honours Standard
0% - 34% Fail

The weighting of the Parts/Years in the calculation of the degree classification is:

Three year programmes:

Part 2: one-third

Part 3: two-thirds

The classification method is given in detail in: <https://www.reading.ac.uk/cqsd/policies-procedures/assessmenthandbook>.

Additional costs of the programme

You will be expected to be equipped with suitable outdoor clothing, footwear and some camping gear for field trips and if you select the Archaeology field school. There are no compulsory textbooks. Depending on your module combination, you may be asked to contribute to the costs of non-compulsory fieldtrips and museum visits.

Costs are indicative and may vary according to optional modules chosen and are subject to inflation and other price fluctuations. Estimates were calculated in 2023.

For further information about your Programme please refer to the Programme Handbook and the relevant module descriptions, which are available at <http://www.reading.ac.uk/module/>. The Programme Handbook and the relevant module descriptions do not form part of your Terms and Conditions with the University of Reading.

BA Museum Studies and Archaeology with International Foundation Year for students entering Part 1 in session 2024/25

16 November 2023

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