

Programme Specification

Foundation in Business - September Entry

For students entering Foundation year in September 2021

JFFIBSEP

This document sets out key information about your Programme and forms part of your Terms and Conditions with the University of Reading.

Awarding Institution	University of Reading
Teaching Institution	University of Reading
Length of Programme	1 years
Accreditation	N/A

Programme information and content

The Programme aims to provide access to UK Higher Education to international students who do not possess the normal entry requirements of GCE Advanced level qualifications or the equivalent. This is achieved through the provision of high quality teaching which is sympathetic to the needs of students from a wide range of educational backgrounds. On completion of the Programme, students can expect to be equipped with the subject specific and general study skills which will enable them to cope with the demands of undergraduate study.

Transferable skills: The University's Strategy for Teaching and Learning has identified a number of generic transferable skills which students are expected to develop by the end of their degree programme. The Foundation Programme seeks to introduce students to these skills through the provision of a credit-bearing Academic Skills module. The key skills relate to communication (both written and oral), use of information, problem solving and team-working.

Programme content: The Programme offers a range of subjects made up of 40 credit modules. Students must take the compulsory Academic Skills module and depending on English Level at Entry the International English module (Compulsory Modules). Students must select the remaining modules as required for their intended degree programme (specified modules). Further information on what modules are required for different degree programmes is available on the IFP Programme Handbook. A list of modules from which students may make a selection (the optional modules) is also available. Students must choose modules totalling 140 credits.

Module information

The foundation year comprises 140 UK or 52 Malaysian credits, allocated across a range of compulsory and optional modules as shown below. Compulsory modules are listed. Please note 10 UK credits is equivalent to 3 Malaysian credits and multiples thereof.

Foundation Modules:

Module	Name	Credits	Level
IF0ACA	Academic Skills	20	0

If your level of English is below the standard specified for undergraduate study, one of the 40 credit modules must be IF0IE1 International English.

The remaining credits will be made up of specified and optional modules available from a list provided by the International Foundation Programme are required for your intended degree programme.

Optional modules:

The optional modules available can vary from year to year. An indicative list of the range of optional modules for your Programme is set out in the Further Programme Information. Details of optional modules for each part, including any Additional Costs associated with the optional modules, will be made available to you prior to the beginning of the Part in which they are to be taken and you will be given an opportunity to express interest in the optional modules that you would like to take. Entry to optional modules will be at the discretion of the University and subject to availability and may be subject to pre-requisites, such as completion of another module. Although the University tries to ensure you are able to take the optional modules in which you have expressed interest this cannot be guaranteed.

Additional costs of the programme

During your programme of study, you will incur some additional costs.

Students are encouraged to discuss the purchase of textbooks or other resources with the module convenor before purchasing. Some books may be available second-hand, which will reduce costs. A range of resources to support your curriculum, including textbooks and electronic resources, are available through the library and through FSLI. Reading lists and module specific costs are listed on the individual module descriptions.

Costs are indicative and may vary according to optional modules chosen and are subject to inflation and other price fluctuations.

The estimates were calculated in 2020.

Placement opportunities

N/A

Teaching and learning delivery:

Teaching is delivered through lectures, seminars and individual tutorials. Modules are assessed by a mixture of coursework and formal examinations. The criteria for assessment are published in the handbook in the form of grade descriptions. The assessment objectives are:

- Knowledge and understanding
- Interpretation, analysis and application
- Evaluation
- Organisation and presentation

Accreditation details

N/A

Assessment

The programme will be assessed through a combination of written examinations and coursework, assessed via a range of methods.

Qualification criteria for admission to intended degree

To gain an overall threshold performance at Part 0 a student shall normally be required to:

1. an overall average of at least 40% over all modules taken in Part 0;
1. no more than 40 credits of these modules with a mark below 35%
1. at least 40% in the Academic Skills module

In order to be admitted to Part 1, a student must achieve a threshold performance; and for

The School of Literature and Languages, School of Humanities, School of the Built Environment and BSc Computer Science from the School of Mathematical, Physical and Computational Sciences

1. An overall average of at least 40% over all credit modules taken in part 0;
1. no more than 40 credits of these modules with a mark below 35%
1. at least 40% in the Academic Skills module and any specified 20 credit subject specific skills module.

The School of Agriculture, Policy and Development, School of Biological Sciences, School of Chemistry, Food and Pharmacy, School of Mathematical, Physical and Computational Sciences, (except BSc Computer Science as noted above) School of Psychology and Clinical Language Science, School of Politics, Economics and International Relations, School of Archaeology, Geography and Environmental Sciences, Institute of Education and School of Art, Communication and Design.

- 1. at least 55% in each of two 40 credit modules, including any specified modules.
- 1. an average of at least 40% in the remaining two modules
- 1. at least 40% in the Academic Skills module
- 1. no module mark below 35%

The School of Law and Henley Business School and MPharm Pharmacology and BSc Pharmacology from the School of Chemistry, Food and Pharmacy.

- 1. an overall average of at least 60% over all credit modules taken in part 0;
- 1. at least 60% in two 40 credit modules, including any specified modules;
- 1. no module mark below 40% in the remaining two modules

MSci Speech and Language Therapy and Finance Programmes in Henley Business School (ICMA), including BSc Economics and Finance.

- 1. an overall average of at least 60% over all credit modules taken in part 0;
- 1. at least 70% in one 40 credit module, as specified
- 1. at least 60% in a second 40 credit module, including any specified module
- 1. no module mark below 40% in the remaining two modules

On programmes where there is external accreditation the requirement of the accrediting body must also be met. Information on the additional requirements will be provided by the IFP Programme Lead.

English Language requirements for progression to University of Reading programmes	
BSc Speech and Language Therapy	IELTS 8.0 (with no skill below 7.5)
Degree programmes in Arts, Humanities and Social Science (except Politics, Economics and International Relations)	IELTS 7.0 (with no skill below 6.0)
	or a pass at 60% in the International English module assessment (equivalent to CEFR C1).

Degree programmes in the Henley Business School	IELTS 6.5 (no skill below 6.0) or a pass at 55% in the International English module assessment(equivalent to CEFR B2).
Degree programmes in the School of Politics, Economics, and International Relations	
Degree programmes in the School of Law	
Degree programmes in all other Schools	
Students who pass the Programme but do not qualify to progress to any degree programme will be entitled to an International Foundation Programme Certificate of completion	

For further information about your Programme please refer to the Programme Handbook and the relevant module descriptions, which are available at <http://www.reading.ac.uk/module/>. The Programme Handbook and the relevant module descriptions do not form part of your Terms and Conditions with the University of Reading.

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