# UR Device Outline

Academic and Governance Services

Unit name goes here

Honorary/Visiting Title Proposal

Request for the conferment of an Honorary or Visiting Title

Please refer to the Honorary, Visiting, Courtesy Titles Taxonomy for guidance on the completion of this form.

## Section 1: To be completed by Nominator

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Personal details | | | | | |
| School: | Choose an item. | | | | |
| New proposal or renewal: | New Proposal | | | Renewal | |
| Nominee details: | Title(s): | Click here to enter text. | | | |
| Forename(s): | Click here to enter text. | | | |
| Surname: | Click here to enter text. | | | |
| Contact details: | Address: | Click here to enter text. | | | |
| Email address: | Click here to enter text. | | | |
| Phone Number: | Click here to enter text. | | | |
| Proposed title: | Choose an item. | | | | |
| Expiry of current title (if appropriate): | Click here to enter a date. | | | | |
| Period of conferment: (Maximum period normally 3 years) | Click here to enter text. | |  | |  |
|  | | | | |
| Starting date: | Click here to enter a date. | | | | |
| Access required: | Library | | | IT | |
| Contribution during the current period of the honorary or visiting title:  (For renewals only) | Click here to enter text. | | | | |
| Planned contribution for the proposed period of appointment: | Click here to enter text. | | | | |
| Head of School Approval | | | | | |
| Signature: |  | | | | |
| Date: | Click here to enter a date. | | | | |

**Please submit this completed form alongside a CV to the Head of Governance, Louise Sharman, (**[**l.v.sharman@reading.ac.uk**](mailto:l.v.sharman@reading.ac.uk)**).**

## Section 2: to be completed by Governance

|  |  |
| --- | --- |
| Governance Approval | |
| Signature: |  |
| Date | Click here to enter a date. |

## Section 3: to be completed by the Deputy Vice-Chancellor (Visiting Professors only)

|  |  |
| --- | --- |
| Deputy Vice-Chancellor Approval | |
| Signature: |  |
| Date | Click here to enter a date. |